



September, 2016

Dear St. Mary School Families:

It is our pleasure to be able to photograph your grade K-7 child on:

Thursday, September 15th.

This year we plan to take the individual photographs outdoors; however, Mother Nature will make the final call. In the event it should rain, we will photograph your child indoors on a tan background.

Thursday October 13th.

Classroom Groups and **8th Grade Graduates in cap and gown will have photos taken.** Graduates will receive a proof flyer to choose the image for their photo package within 2-3 weeks after their photos have been taken. There are no retakes for Graduate photos.

Fall School Photos will be a prepaid purchase. We will send an order envelope home with your grade K – 7 students. Please look for it and review it carefully so that you may make your package selections. Be sure to send the envelope in with your child on picture day. We can't order unless we receive the envelope and payment. Payment will be processed on photo day. We welcome late orders, however please be advised that they will arrive LATE – after the rest of the school has been delivered. Late orders may also impact your opportunity for retakes. Images taken on picture day are also used for the **yearbook** and school record keeping. All students will be photographed.

If your child is absent on Portrait Day, Memory Makers will be back to your school on November 3rd. Should any retakes be necessary for grades K-7 we will gladly take care of them at that time.

- In the past, we have found the following to be helpful:
- Clean faces and freshly brushed hair will enhance your child's portrait.
 - Solid colors or small patterned clothing is much less distracting than large colorful stripes, polka-dots and graphics.
 - Don't worry if your child suddenly has a scratch or blemish on his/her face. Minor retouching is available. **This will not remove temporary tattoos or eyeglass glare.
 - We *really do* try to get the students to smile. But...sometimes, we're not successful. In this case, a pleasing expression is best.

Please attach a note if you would prefer your child be photographed without their glasses or would like your child's hair a certain way. The note has to be on the outside of the envelope for the photographer to see.

Memory Makers Studios is locally owned and operated. We specialize in children's portraiture. We are looking forward to working with the students, families & faculty of St. Mary School.

Should you have any questions, please contact us using our information below.

Customer Service:

845-592-0545

www.MemoryMakersStudios.com